



# **Alpha Utilities Management - District Cooling**

## **New Registration Owner-Tenant**

Please fill in the form with complete, updated & accurate information. Please ensure that the form has been signed front and back as per the signature matching the signature on your passport.

### **Unit Owner's documentation required:**

- 1) Title Deed
- 2) Passport Copy/s + Visa Page (Buyer/Seller)
- 3) Security Deposit payment
- 4) Form F copy

### **Tenant's documentation required:**

- 1) Tenancy Agreement Copy
- 2) Passport Copy/s + Visa Page
- 3) Title Deed
- 4) Owner's Passport Copy/s + Visa Page – not required if unit owner has signed the unit owner chilled water agreement.
- 5) Owner's Undertaking - not required if unit owner has signed the unit owner chilled water agreement.
- 6) Security Deposit Payment

### **If Tenancy/Ownership is under Company Name:**

- 1) Same requirements as above with addition of the following:
- 2) Valid Trade License Copy
- 3) Passport Copy + Visa Page of the Authorized Signatory
- 4) Power of Attorney /Authorization letter (if needed)

### **Security Deposit:**

- 1) Provide a payment of AED 2,100.00 which can be made via a Credit card or CASH.

**Note:** We request you to keep a copy of your security deposit so to ensure smooth refund of the security deposit at time of contract termination

**Note:** All the above mentioned documents and instructions underlined are mandatory for new registrations.

Furthermore, please be informed that once signed up with Alpha should you have any disputes with the consumption we urge you to report the same with in the same billing month. Any disputes reported after the current billing cycle will not be entertained.